

RECORD OF OFFICER DECISION

<p>This form must be completed by or on behalf of the relevant Officer immediately after any decision has been made. Please send to the Proper Officer for publication in accordance with the Council's Constitution.</p>	
NAME OF OFFICER MAKING DECISION (INCLUDING JOB TITLE)	Abdool Kara
TITLE OF REPORT	MKIP ICT Shared Service – exercise authority to enter into of Collaboration Agreement
DATE THE DECISION WAS TAKEN	18 February 2014
SUMMARY OF REASONS FOR DECISION	<p>Cabinet considered the report of the Interim Partnership Manager and the above Cabinet Member. The report set out proposals for a shared ICT service provision covering the Mid-Kent Improvement Partnership (MKIP) area, and sought Members' agreement for the next phase of work.</p> <p>The Collaboration Agreement detailed in the report is now finalised and Delegated authority was given for the Chief Executive in consultation with the Leader to agree the final version.</p>
BACKGROUND	A report was considered by the Cabinet on 16 th April 2012 [http://www2.swale.gov.uk/dso/viewminutes.asp?uid=1201]
DETAILS OF ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	The Report to Cabinet on 16 April 2012 considered alternative options in relation to the provision of an ICT service across the three authorities. These had previously been considered by the MKIP Management Board. Having regard to the various options a decision was taken to progress the ICT Shared Service delivery model.
DETAILS OF ANY CONSULTATION UNDERTAKEN	<p>As part of the project consultation has been undertaken with the political leadership of all three authorities, Corporate Management Teams, MKIP Management Board, staff within the ICT services and the wider business delivery units.</p> <p>A staff survey was distributed to various staffing groups in 2011 and the responses informed the original options appraisal. The union was also consulted on the proposals.</p>

	To ensure that the position of the respective authorities was protected independent legal advice was sought, particularly in relation to pension provisions and financial arrangements. The Council's S151 Officer and Head of Legal are satisfied that the agreed collaboration agreement is fit for purpose and is a suitable template for other collaboration agreements within MKIP.
DETAILS OF ANY CONFLICTS OF INTERESTS	Councillor John Wright declared a prejudicial interest in respect of Minute No. 644 as his wife worked at the ICT department at Maidstone Borough Council. Councillor Wright left the chamber during consideration of this item
CONTACT FOR ENQUIRIES/FURTHER INFORMATION	Andrew Cole Head of ICT Partnership
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